



Joe Smith
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ATTN: Coach <Name>
Head Soccer Coach
<University Name>
<Address>
<City, State, Zip Code>

Your Image
Here

Position and Number

Dear Coach <Name>:

My name is <NAME> from the East Bay United/ Bay Oaks < Team> and I am writing to express my interest in attending <University Name> and participating on your <women's/men's> soccer team.

I am currently completing my junior year and have a cumulative GPA of 4.0 on a 4.0 scale. I will graduate in 2017. I have been taking primarily college preparatory classes and several AP classes including: <Courses>

In the course of researching potential colleges that meet my goals, I have concluded <ABC University> has the type of academic and athletic programs I intend to pursue after graduation from high school. Accordingly, <ABC University> is on my final list of potential colleges. Your soccer program is very appealing to me and I believe my leadership, attitude and skills would allow me to contribute to the success of the <ABC "Mascot" >.

I have included in this package for you the following: **my resume, copy of transcripts, test scores, and references.**

My team will be playing in the <Tournament name, Dates, Schedule>.

In closing, I thank you for your consideration and ask that you please send me information about your program.

Sincerely yours,
Joe Smith

EBU <Team Name>
Class of 2017